

Programme Updates	TMAG16-01	Provide a forward plan of when deliverables are being reviewed at the Working Groups	Programme (PMO)	19/04/23	
SIT Scope	TMAG16-02	SIT Scope document to be uploaded to the Collaboration Base	Programme (PMO)	17/03/23	SIT Scope document is available on the SIT page of the Collaboration Base

Decisions

Area	Ref	Description
Minutes and actions	TMAG-DEC23	The minutes of the TMAG 15 February and 28 February 2023 were approved.
NFTWG update and ToR approval	TMAG-DEC24	The NFTWG Terms of Reference were approved.

Minutes

1. Welcome

CW welcomed all to the meeting and ran over the meeting agenda. CW highlighted that the meeting would be split in two halves for Testing and Migration, as decided at February TMAG. CW noted that the shorter of the two sections would always be first on the agenda.

2. Minutes and Actions

DECISION TMAG-DEC23: The minutes of the TMAG 15 February and 28 February 2023 were approved

CW noted two actions recommend closed as per the slides. No comments received.

3. Programme Updates

NW highlighted that it would be useful to have a clearer view of when deliverables were coming up for review at the Working Groups under TMAG, which can be relayed back to the Large Supplier constituency. MH agreed that this would be helpful and suggested including deliverables under the Design Advisory Group (DAG). The Programme took an action to provide a view of this for both TMAG and DAG workstreams.

ACTION TMAG16-01: Provide a forward plan of when deliverables are being reviewed at the Working Groups

4. Data Cleanse Plan

JW provided an overview of the plan and scope for the Data Cleanse Plan, as per the slides. JW explained that the slides summarise discussions from the Migration Working Group (MWG) and provided next steps. JW highlighted that the Data Cleanse Plan would identify roles of participants and ensure that the data would be correct from M11. JW added it would also identify known dependencies on existing code activity.

JW explained that a key part of the plan would be to obtain the technical expertise of participants. JW shared that four technical session had been set-up in early April to look at separate elements and bring in expertise to support the plan and improve the data. These sessions would focus on MTDs, Advanced Meters and Registration Data. JW added that the invites for these had been sent to all MWG members and attendees should forward on the invites to appropriate

people in their organisation, if desired. The aim was for the plan to be validated at April MWG and brought to TMAG for approval in May.

NW asked for clarification on the timescales of the plan. JW explained that a draft version of the plan would be shared at the April MWG, it would then be presented for approval at TMAG in May. JW added that if there was any contention from MWG the Programme would come back to TMAG for a decision for this. NW noted that she would feed this back to the Large Supplier constituency.

JW shared that ISD/MDD would be primarily addressed during Transition Design and that the Migration Design Sub-group would be shortly repurposed to support Transition Design. JW added that a key area of the data cleanse would centre on Registration data and the review of this.

5. Migration, Cutover and Data Strategy

JW introduced the item and provided an update on progress to date. JW explained that the Migration Design activities did not identify a compelling rationale to develop a technical solution which would support the exclusion of certain MPANs based on market segments. JW noted that this point had been discussed at the March MWG, and that any decision to exclude a market segment from reverse migration would need to be evidence based. JW shared there had been some 'edge cases' identified by participants (e.g. complex sites), where reverse migration should not take place and that these scenarios would be progressed as part of the Migration Approach under MWG.

IHal shared that they had been gathering evidence to exclude complex sites from reverse migration. JB suggested that IHal got in touch with Siemens from an Agent perspective, who had verbally set out evidence on this. JB provided Siemens contact details. JW added that 'edge cases' with a strong case built would be managed through a policy base and the expectation would be for Suppliers to build controls in their own systems.

JW shared that a technical solution would be costly and complex to implement within the CSS. NW responded that the onus on Suppliers to put this in place may not be as cost efficient as the Programme suggested. JW explained that Suppliers will need to implement the controls to allow consumer benefits. NW agreed with this and emphasised this would not be a cheaper option as suggested.

JW explained the Migration Approach, which would be brought to the April MWG, would set out the high-level metrics and policies to be in place throughout the migration period, as per the slide. JW highlighted this would set out the NFRs required by participants services to support migration, setting volume thresholds and how the Programme would manage the migration period. JW added that key elements of the approach would be to ensure delivery to the plan of migration of all MPANs to M15, ensure Supplier volumes are agreed and that Central Services are operating in these thresholds.

CW highlighted this was the end of the Migration half of the meeting and paused for any Migration co-representatives to leave, if they desired.

6. SIT Scope

KG introduced the two items and gave context to the SIT Scope for Voluntary Participants' Planning document. KG explained the document had initially been developed and issued in January 2023 to help participants plan for SIT (i.e. what participants could expect to test in SIT and help participants decide if they should enter SIT or not). KG added that there was considerable debate on the edges of SIT from the initial document and therefore the updated version looked to address this. KG shared that the updated document has considered comments from participants and responses were provided. However, KG highlighted there are some outstanding comments which are clearly marked in the document that may be subject to potential change in the future.

KG highlighted the main updates to the document. KG added that the initial document was broad in coverage (e.g. an SDS has to demonstrate at least one different estimation method rather than all possible methods), however as scenarios were developed the Programme decided this would change to more risk based, reducing these aspects to make it more reasonable. The scope of DBT1 and DBT2 is clarified. The intake of a PUB message is clarified, which is part of E2E Testing design and not the point of SIT. The use of adaptors is clarified. KG shared that the Programme will have to talk to participants on the topic of adaptors and what is in their software.

KG noted that the refreshed E2E Testing and integration Strategy would be issued in April with minor changes.

IHal queried what the knock-on effect would be for Qualification from the reduced scope of SIT. KG responded that the Programme were still bearing in mind equivalents between both, with the Code Bodies ensuring Qualification is aligned.

SBr and NW noted the SIT Scope document was not on the Collaboration Base, the Programme took an action to ensure this was uploaded.

ACTION TMAG16-02: SIT Scope document to be uploaded to the Collaboration Base

7. Placing Reliance Policy update

DM provided a status update on the Placing Reliance Policy, as per the slide. DM explained that based on feedback from the Round 3 Replan consultation, Working Groups and bilateral meetings, the Programme had been asked to provide further clarity on the policy. DM noted that they had been working with the Code Delivery Bodies to action this. DM highlighted the draft policy document had been sent to industry consultation last week and the deadline for participants to send back comments on the document was COP 15 March. The Programme's target to review all comments was by COP Monday 20 March. The policy would then be presented at the extraordinary TMAG on 27 March for approval. DM added the policy would also be sent to REC PAB (28 March) and BSC PAB (30 March) for approval. DM reminded attendees to send comments in by COP and that feedback would be incorporated into the revised version.

NW queried the timelines and whether the Programme would be able to respond to the comments on the document before publishing the revised version by Monday 20 March. DM responded that the Programme had already reached out to participants who had raised comments this week. However, the Programme would need to look at the volume of comments that came in and, dependent on time and the nature of the response, would look to have further discussions with participants on this. DM noted that any changes or concerns to the plan would be discussed at the extraordinary TMAG.

NW noted that several parties from the Large Supplier constituency had concerns on the difference in wording between reliance for Qualification and SIT. NW shared that the primary concern was to understand why there is a difference, as this was not clear in the document. DM explained that there were a number of comments received to the document on this, and the Programme was looking to give a clear definition in the updated version. DM added that placing reliance sees testing as having already been undertaken or to be undertaken by another party, and within SIT there was a lot of feedback on how parties may approach this. NW responded this verbal explanation was clearer on the difference and believed this would likely be covered off in bilateral meetings the Programme had. DM shared that talking it through in an earlier bilateral was helpful and the Programme was considering how the policy document could be clearer.

8. Test Data Approach and Plan

KG explained the Test Data Approach and Plan would be issued for review during April and was planned to come to TMAG for approval in May, as per the slide. KG added the Programme was working on the items and that data was needed in the data cuts.

9. NFTWG update and ToR approval

DECISION TMAG-DEC24: The NFTWG Terms of Reference was approved

NH provided updates on non-functional testing at the Non-Functional Testing Working Group (NFTWG), as per the slide. NH noted that the NFTWG would be used to build out the scope of the SIT non-functional testing stage and provide updates on the non-functional requirements in the PIT Guidance (i.e. when this needs to happen and how the Programme will update artefacts on this).

NH explained that updates on the Service Management Strategy would be shared over the coming months, and the current understanding was that the strategy would be developed and published in Q2 2023. NH added the NFTWG would be used to keep track this and this was currently an open action.

10. Qualification update

AM responded to IHal's query on what the knock-on effect would be for Qualification from the reduced scope of SIT (agenda item 6). AM shared that she agreed with KG that Qualification would be closely aligned to the scope of SIT, but that there may be requirements to do some incremental testing. AM added that this will be contingent on the scope

of SIT as the Code Bodies need to be involved to make sure it meets Qualification purposes. AM also shared that they would be working closely with the Programme on this.

AM provided updates on qualification activity at the Qualification and E2E Sandbox Working Group (QWG), as per the slide. It was noted that feedback from the QWG on the Qualification Approach and Plan Product Description had been considered. AM shared that there had been feedback from participants on the short timescales to review the high-level Qualification Approach and Plan. This feedback which had been taken on board with the outlook to try and extend the timescales on industry review. AM added there was not many comments to the RACI and participants were happy with the responsibilities of Qualification.

11. Summary and next steps

AC summarised the actions and decisions as per the table above. CW provided an overview of upcoming meetings per the slides. CW invited AOBs. None raised. CW closed the meeting.

Date of next TMAG: 27 March extraordinary meeting